

LIBRARY COMMISSION MEETING

TUESDAY, July 2, 2013 - 5:30 P.M.

Los Altos Main Library, Program Room
13 San Antonio Road, Los Altos, California

ESTABLISH QUORUM

PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA

Members of the audience may bring to the Commission's attention any item that is not on the agenda. Please complete a "Request to Speak" form and submit it to the Staff Liaison. Speakers are generally given two or three minutes, at the discretion of the Chair. Please be advised that, by law, the Commission is unable to discuss or take action on issues presented during the Public Comment Period. According to State Law (also known as "the Brown Act") items must first be noticed on the agenda before any discussion or action.

ITEMS FOR CONSIDERATION/ACTION

1. Commission Minutes
Approve minutes of the regular meeting of June 4, 2013
2. Work Plan
Update Commission work plan
3. Discuss Cancellation of September Meeting
Commissioners will discuss cancellation of September Library Commission Meeting

INFORMATIONAL ITEMS

4. Friends of the Library
Receive information on Los Altos Friends of the Library meetings and events
5. Monthly County and City Staff Reports
Receive information and announcements from City and County staff

COMMISSIONERS' REPORTS AND COMMENTS

POTENTIAL FUTURE AGENDA ITEMS

ADJOURNMENT

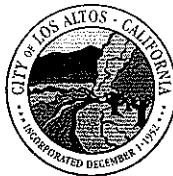
SPECIAL NOTICES TO PUBLIC

In compliance with the Americans with Disabilities Act, the City of Los Altos will make reasonable arrangements to ensure accessibility to this meeting. If you need special assistance to participate in this meeting, please contact the City Clerk at least 48 hours prior to the meeting at (650) 947-2790.

Agendas, Staff Reports and some associated documents for Library Commission items may be viewed on the Internet at <http://losaltosca.gov/citycouncil/online/index.html>

On occasion the Library Commission may consider agenda items out of order.

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, and that are distributed to a majority of the legislative body, will be available for public inspection at the Recreation Office, City of Los Altos, located at 97 Hillview Avenue, Los Altos, California at the same time that the public records are distributed or made available to the legislative body.



LIBRARY COMMISSION MINUTES

Regular Meeting

Tuesday, June 4th, 2013 5:30p.m.

Los Altos Main Library

13 South San Antonio Road, Los Altos, 94022

ROLL CALL

PRESENT: Commission Members: Suelzle, Kavanagh-Clarke, Davis, Hill, Poulos and Perga

ABSENT: Commissioner Struthers

ALSO PRESENT: Peggy Ford, City Staff Liaison; Jane Cronkhite, Community Librarian; Derek Wolfgram, Deputy County Librarian

1. Commission Minutes

Motion by Commissioner Kavanagh-Clarke, seconded by Commissioner Suelzle to approve the minutes of the May 7th, 2013 meeting as is. Motion passed unanimously.

DISCUSSION ITEMS

2. Prime Time Report – Alternative Library Management and Operating Costs – Karen Duncan

Received finalized report from Prime Time regarding information on the topic of alternative management for Library

3. Plane Tree Health Services Information Center Report – Mira Geffner

Received report regarding Plane Tree Health Information station located at the Main Library

4. North County Library Authority Report – NCLA Representative – Lenelle Smith

Received report from May 21, 2013 NCLA meeting

5. Santa Clara County Library District Proposed Budget FY 2013/2014, Deputy County Librarian Wolfgram

Received report on the proposed budget for the upcoming fiscal year

6. Story Telling Festival – Commissioner Davis

Commissioner Davis reported on process of creating a story telling event. Commissioners will create a committee to work on event made up of the Children's Librarian; Jill Lakstigala.

Motion by Commissioner Perga, seconded by Commissioner Kavanagh-Clarke in support of a Story Telling Festival. Motion passed unanimously.

INFORMATIONAL ITEMS

7. Friends of the Library

Received information on Los Altos Friends of the Library meetings and events

Library Commission

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8. Monthly County and City Staff Reports

Received information and announcements from City and County Staff.

COMMISSIONER' REPORTS AND COMMENTS

9. Commissioner Davis' report to Commission on May Council meeting(s)

Received report regarding May Council meeting(s) from Commissioner Davis.

POTENTIAL FUTURE AGENDA ITEMS

Cancel September meeting

Work Plan update

Commissioner photos before meeting

ADJOURNMENT – 7:54p.m.

Respectfully Submitted by

Peggy Ford, Senior Recreation Supervisor

Liaison to the Library Commission

July 2013: Los Altos Library & Woodland Branch Library
Jane Cronkhite



May Library Usage

Los Altos and Woodland Libraries circulated 115,773 items in May and registered 232 new patrons. Circulation was 102,358 items in May 2012, for an increase of 13%. 43% of the circulation was children's materials, 57% was adult and teen materials.

The Los Altos Library had nearly 31,000 visitors in May, and both libraries had 57 programs that 2,249 people attended, along with 4 outreach events. Volunteers contributed 917 hours of service.

June Highlights

Outreach events included the annual Los Altos Hills Town Picnic. This was our second year attending with the Bookmobile, which has been a huge success! People love checking out the new bookmobile. We had great library team work representing Los Altos and Woodland staff, the Bookmobile, the Library Commission, and the Endowment. Many people signed up for the summer reading program and expressed their love of the library.

Other outreach events included another collaborative presentation with the Library and PlaneTree to the Los Altos Senior Center, and a collaborative presentation from staff and the Library Commission to the Los Altos Chamber of Commerce.

Kudos to Sarah Neeri, who started Los Altos' Teen Advisory Board in June. The teens have already shared lots of great ideas to get more teens from the community involved with the library.

Kudos as well to the Adult department for their work promoting adult summer reading in the community, especially promoting positive role modeling for parents by signing up for summer reading and reading with their children.

Thank you to the children's librarians for their always excellent work promoting summer reading and all library events in the local media. Summer reading is going strong this year!

Special Events in July



Busy Bee Dogs: Wed, July 3: 3 pm

Video Games in the Teen Room: Wed, July 3: 3 pm

Dr. Mengele and the Twins from Brazil: Wed, July 3: 7 pm

For Goodness Snakes: Wed, July 10: 3 pm

Family Game Afternoon: Thurs, July 11, 3 pm

Reading Buddies: Sat, July 13, 11 am

Tony Borders: Wed, July 17, 3 pm

"Three Little Pigs" Puppet Theater: Fri July 19, 10:30 *for toddlers and preschoolers*

PlaneTree Health Information Center: Tues, July 23, 7 pm

Great Jonathan & Friends: Wed, July 24, 3 pm

Video Games in the Teen Room: Wed July 24, 3 pm

Water Color Secret Messages: Wed, July 31, 3 pm

Woodland Library:

Jellyfish in a Bottle: Wed, July 17, 3:30 *for teens*

Dig into Reading: Rock Painting: Thurs, July 18, 3:30

For regular or recurring programs, visit www.sccl.org